



16th August 2019

To Members of Task Force 13 and friends,

We had a great SPRING 2019 Task Force 13 meeting in Lincoln, NE last April, trust you were able to attend or at least read the meeting minutes. Thanks to all the members of the MwRSF Pooled Fund Group who were able to join us on Wednesday evening for the joint session. There was a great turn out of various participants. Many were also able to stay to join the TF13 meeting on Thursday and Friday.

The TTI Roadside Safety Pooled Fund Group will not be able to meet with us in a joint meeting during our time in College Station; however, we anticipate many will be able to stay and join us on Thursday and Friday.

The Task Force 13 meeting will begin on Thursday September 26<sup>th</sup> and will continue into Friday September 27<sup>th</sup>, 2019. There will be a Task Force 13 dinner on Thursday evening and the meeting will end by 1pm on Friday, September 27<sup>th</sup>, 2019.

*We are seeking volunteers that would like to make a 15-30 minute **Technical Presentation** during the Task Force 13 meeting on Friday. Please request to be placed on the agenda, in advance. Presentations must be limited to relevant roadside design research and hardware. Please send request to [greg.neece@trin.net](mailto:greg.neece@trin.net).*

#### **TF-13 FALL Meeting:**

**Location/Dates:** College Station, TX  
8am Thursday September 26<sup>th</sup> to 1pm Friday September 27<sup>th</sup>  
The George Hotel  
180 Century Court College Station, TX 77840

**The special \$101 room rate per night (plus tax, if applicable) is available until September 4<sup>th</sup>, 2019, or until sold out.** Self-Parking is available at no charge.

**Please see details provided in email for how to make reservations at The George as well as suggestions for transportation options.**

#### **Meeting Registration:**

**Standard rate of \$310 for Thursday morning through Friday 1pm.** This includes lunch and dinner on Thursday, breaks each day and breakfast items.

- Guests of The George Hotel will receive a continental breakfast each day.
- Additionally, there will be a hot breakfast served on Friday beginning at 7am.
- Lunch on Thursday will be on-site at the Calvary Court.
- Dinner on Thursday evening will be off-site but nearby.
- Spouses/guests may join us for dinner Thursday evening for \$40 per person.
- There are a number of restaurants on the Century Court Campus for dinner on Wednesday evening.

**The actual meeting registration rate is determined by the date that the registration form is faxed or emailed to John Durkos.** Payment, by check only, may be made anytime between the date the registration form is sent, or on Thursday September 26<sup>th</sup>, at the meeting.



**Those of you who are not able to attend the Task Force 13 - Fall 2019 (College Station, TX) meeting in person have the opportunity for remote participation for some portions of the meeting:**

- Subcommittee #7 Certification of Test Facilities, beginning at 1:15 pm Central Time on Thursday.
- Review of recent research and technical presentations, beginning at 9:15 am Central Time on Friday.

**A [weblink](#) will be provided to join the meeting(s), for the sessions listed above, at the appropriate time, at a later date.**

If you have further questions, comments, or suggestions, please call/email Task Force 13 President, John Durkos and/or Greg Neece, Secretary.

Sincerely,

*Gregory A. Neece*

Gregory A. Neece

Secretary, Task Force 13

Enclosures: Draft Agenda, Registration Form, and SPRING 2019 Meeting Minutes.



# TASK FORCE 13

[www.TF13.org](http://www.TF13.org)

Thursday, September 26<sup>th</sup>, 2019

Venue – The George Hotel in College Station, TX

- 7:00 a.m. Continental Breakfast at the hotel for guests staying at The George Hotel
- 7:30 a.m. Task Force 13 Registration at Embassy Suites Hotel
- 8:00 a.m. **Begin Task Force 13 Meeting - Introductions** Durkos
- 8:15 a.m. Recap of Lincoln, NE Subcommittee Meetings Neece
- 8:30 a.m. Approval of Minutes from Spring 2019 (Lincoln, NE) Meeting Durkos
- 8:35 a.m. Contract for Website Services
  - Subcommittee #1 Publications Maintenance Lohrey
- 9:45 a.m. **BREAK**

### Subcommittee Meetings - Discuss Goals, Tasks & Assignments

- 10:00 a.m. Subcommittee - **Breakout Session A**
  - #2 - Barrier Hardware Review Groups
    - Guardrails/Median Barriers Smith
    - Crash Cushions Lechtenberg
    - End Treatments/Terminals TBD
- 11:00 a.m. Subcommittee - **Breakout Session B**
  - #3 - Bridge Railing & Transition Hardware Brauner
  - #11 – Delineation Schulz
- 12:00 p.m. **LUNCH – Provided in cost of registration**
- 1:15 p.m. Subcommittee - **Breakout Session C**
  - #6 - Work Zone Hardware Shewmaker/Perry
  - #7 - Certification of Test Facilities Lechtenberg/Bullard
- 2:30 p.m. Subcommittee - **Breakout Session D**
  - #5 - Sign, Luminaire & Traffic Signal Support Hardware Lohrey/Jollo
- 3:30 p.m. **BREAK**
- 3:45 p.m. Recap of Subcommittee activities
- 4:00 p.m. Update from the TTI Roadside Safety Pooled Fund Program Meeting Bullard
- 4:30 p.m. Summary of Guardrail Post Marking Standardization Gripne
- 5:00 p.m. Task Force 13 Executive Meeting (All Subcommittee Co-Chairs requested to attend)

### Task Force 13 Dinner (Cost included in Registration) – Location TBD:

- ~6:15 p.m. Appetizers and cash bar
- ~6:45 p.m. Dinner (location to be determined)



# TASK FORCE 13

[www.TF13.org](http://www.TF13.org)

**Friday, September 27th**

**Venue – The George Hotel in College Station, TX**

- **7:00 a.m.** Hot breakfast as well as continental breakfast for hotel guests
- **8:00 a.m. Begin Task Force Meeting – Day 2**
- **8:00 a.m. Affiliated Committee/Activity Reports**
  - AASHTO Subcommittee on Bridges and Structures TBA
  - TF-13 Presentation to AASHTO TCRS Durkos
  - American Traffic Safety Services Association (“ATSSA”) Perry
  - National Association of County Engineers [nace@naco.org](mailto:nace@naco.org)
  - TRB Committee AFB20 Roadside Safety Bligh
  - AASHTO Technical Committee on Roadside Safety TBA
- **9:00 a.m. Reports from Special Subcommittee Co-Chairs**
  - #9 - Marketing Mauer/Perry
  - New Standardization Areas Discussion

## **Update of ongoing research projects related to Roadside Safety and/or Safety Hardware**

**The remainder of the meeting will be broadcast.**

- **9:15 a.m.** NCHRP Bush
- **9:45 a.m.** Texas A&M Transportation Institute Bligh
- **10:15 a.m. BREAK**
- **10:30 a.m.** Midwest Roadside Safety Facility Lechtenberg
- **11:00 a.m.** FHWA/George Mason University Marzougui
- **11:30 a.m.** Technical Presentation, TBD (15 mins)
- **11:45 a.m.** Technical Presentation, TBD (15 mins)
- **12:00N** Technical Presentation, TBD (30 mins)
- **12:30** New/Old Business Durkos
  - New Standardization Areas
  - Scheduling of 2020 Spring Task Force 13 Meeting with MwRSF Pooled Fund Group
  - Location of Various remaining 2019 as well as 2020 Industry Meetings
  - Executive Committee Summary
  - Review of Task Force 13 “To Do List”, generated from meeting.
- **1:00 p.m.** Scheduled Adjournment



# TASK FORCE 13

[www.TF13.org](http://www.TF13.org)

Thursday and Friday ○ September 26<sup>th</sup> & 27<sup>th</sup>, 2019 ○ College Station, TX

## Meeting Registration Form

Members should check here [ ] if this includes changed or new information.

If you are **new** to the Task Force 13 please check here [ ].

Please check here [ ] if you want a Certificate of Professional Development Hours.

Name \_\_\_\_\_ Nickname for Badge \_\_\_\_\_  
Last First Middle Initial

Title \_\_\_\_\_

Affiliation \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_

Country if international \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_

E-mail address: \_\_\_\_\_@\_\_\_\_\_

\_\_\_\_\_ I will bring a spouse/guest (add \$40 per guest for dinner on Thursday evening).

\_\_\_\_\_ Please check if you have special dietary needs or allergies and explain here:

### Registration Fee of \$310 (USD) per Task Force 13 attendee to accompany this form. DETAILS:

- If registering prior to September 4<sup>th</sup>, please enjoy a \$15 discount and pay only \$295!
- If registering between September 5<sup>th</sup> and September 13<sup>th</sup>, 2019 – registration is \$310.
- If registering between September 14<sup>th</sup> and September 20<sup>th</sup>, 2019, please ADD \$25 to the \$310 registration fee and pay a total of \$335.
- If registering AFTER September 20<sup>th</sup>, please ADD \$50 to the \$310 registration fee and pay a total of \$360.
- Please add \$40 for each guest accompanying you to Thursday’s dinner.
- Fax this form to John Durkos 330-346-0722 or email John at [jdurkos@roadsystems.com](mailto:jdurkos@roadsystems.com) and you can send your check prior to the meeting, or you can pay in full at the door.
- *The date that this form is faxed or emailed to John determines and locks in your registration rate. After registering, you can send your check prior to the meeting, or you can pay in full at the door on September 26<sup>th</sup>, 2019.*
- **Please make checks payable to “Task Force 13 Meeting Fund”** and forward with registration form to:

John Durkos  
Road Systems, Inc.  
2516 Mallory Lane  
Stow, OH 44224

Phone 330-346-0721  
Fax 330-346-0722  
Email [jdurkos@roadsystems.com](mailto:jdurkos@roadsystems.com)